

**MINOR IN POSSESSION**  
DRUG AND ALCOHOL AWARENESS CLASS

**Minor In Possession Class Enrollment Verification Letter**

Enrollee: John Q. Doe, Jr.  
Location: Orlando, FL  
Course: 4 Hour Minor In Possession Class  
Enrollment Date: November 19, 2015  
Student ID: 999

This letter serves as notification that John Q. Doe, Jr. enrolled in the 4 Hour Minor In Possession Class on November 19, 2015.

I am the course instructor and hold a Bachelor's Degree from the University of Florida. I am a member of the National Association of Drug Court Professionals, NAADAC, the Association for Addiction Professionals, and the American Probation and Parole Association.

I have authored or co-authored educational materials which have reached tens of thousands of students. My writings have been acknowledged by, and received approval from, Federal and State Departments for use in court-required educational programs. Thousands of certificates verifying successful completion of programs I have written are widely accepted by most U.S. Court Judicial Districts.

I have worked in the non-profit sector for over a decade and have been a featured speaker at the National Department of Justice Offender Transition Conference and the AFCPE Military Conference. I have held positions on the board of directors of the Personal Finance Employee Education Foundation, National Financial Literacy Foundation, and the Florida JumpStart Coalition. I am credentialed as a Certified Anger Management Specialist (CAMS-1), Certified Domestic Violence Specialist (CDVS-1), and a member of the National Anger Management Association (NAMA). I hold additional certifications from AFCPE, ICFE, NCHCEC, and the U.S. Department of HUD.

If you require any further information regarding the participation of John Q. Doe, Jr. in the Minor In Possession Class, please send an email to [help@courseformip.com](mailto:help@courseformip.com) or call the number below.

Best,



Mr. Robert A. Williams, Course Instructor  
(407) 906-6254

